

## St Matthew's Church, Surbiton

### Electronic Payments

If you would like to support our Tower & Spire Appeal we would be very grateful if you would consider setting up a regular payment through your bank or making a one-off payment electronically. The details you will need are as follows:

**Bank:** Barclays Bank PLC, Kingston upon Thames KT1 1NY

**Bank:** Sort Code: 20-46-73

**Account Name:** St Matthew's PCC

**Account Number:** 50793698

**Payment Reference:** Tower & Spire

If you do this, it would help our finance administration if you were to email [admin@stmatthewskt6.org](mailto:admin@stmatthewskt6.org) to confirm that you have set up a direct payment with details of:

- Your name
- Amount
- Frequency of payment (if appropriate)

**Regular donations (however big or small) along with assistance from grant-making bodies will help us to maximise the amount of money raised to keep the wonderful heritage of our church building safe into the next century.**

**If you are a tax payer, please ensure that you complete the Gift Aid Form opposite and return it to the Parish Office so that St Matthew's can re-claim the tax paid on your contributions. This significantly increases the amount of your gift to the church at no cost to yourself. THANK YOU**



## St Matthew's Church, Surbiton - Gift Aid declaration

***In order to Gift Aid your donation you must tick the box below:***

I want to Gift Aid any donations I make in the future or have made in the past 4 years to St Matthew's Church Surbiton.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I give.

### **Donor's details:**

Title: \_\_\_\_\_ First name or initial(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Full home address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

***Please notify St Matthew's, Surbiton if you:***

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

**PLEASE NOW RETURN THIS FORM TO THE**  
**St Matthew's Parish Office, c/o 20A Kingsdowne Road KT6 6JZ**